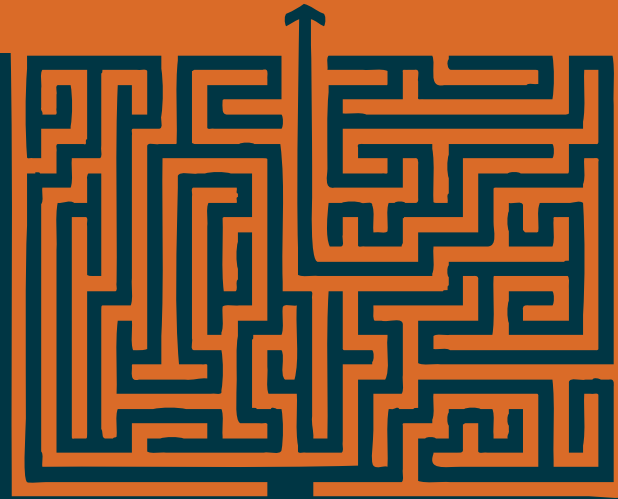


BUDAPEST, HUNGARY, 5 NOVEMBER 2010  
1-day intensive financial training



# FP7 – FINANCIAL REPORTING & AUDITS

FACTUAL TRUSTWORTHY ESSENTIAL



*”Understanding the financial playground”*

### Do you know how to survive an audit?

- »Adapt new cost headings
- »Avoid financial mismanagement
- »Cooperate with the auditors



### In the Spotlight:

- Eligible costs
- Time sheet models - hourly rate calculation
- Payment modalities
- Financial reporting: the all-new Form C
- 5-year Post-project Audit fears
- Audit reports & consequences

## FP7 – FINANCIAL REPORTING & AUDITS

One-day intensive financial training

Target group: Financial project managers, Administrative & Financial staff

### Insight

Tips and tactics  
Practical knowledge from  
experienced lecturers

The 1-day course exposes all about the requirements and practicalities of financial and technical reporting, financial audits and technical reviews of EC projects.

### Interactive

Open dialogue with Europe's  
leading project managers  
Personal consultation on sensitive  
issues that matter to you  
Workshop on financial rules  
and reporting

The financial reporting is stricter and audits are becoming more common with every passing year of FP7. This one-day training will help your financial and technical staff prepare for the inevitable.

The lecturers will discuss in detail the new reporting guidelines and cost headings. They provide real examples from their personal experiences to help the participants better understand the EC rules and expectations. Practical workshop is also included into the programme to guide the participants through the new reporting procedures.



Benefit from solid experience, practical focus, multinational environment

## Lecturer



Mr. Gábor Kitley is the CEO of Europa Media. He is the financial coordinator of more than ten FP6, FP7 and other Community Programmes funded projects. He is also responsible for the several projects' technical implementation. He has a broad understanding of Community Programmes related financial issues as well as he has experiences on several EC-delegated project audits in FP6/FP7. He has been involved as key-speaker of FP7 financial issues in dozens of international conferences.

### References:

EUINEC – FP7  
G.A. no.: 222787  
Total budget: EUR 500 000  
Website: [www.euinec.org](http://www.euinec.org)  
Role: Coordinator

EUINEC is an international cooperation project to enhance research cooperation between the EU and India. Through practical workshops and advanced technology, Indian and EU researchers alike will be able to identify new areas of co-operation and further advance in their research capabilities.

GEOCOM – FP7  
Total budget: EUR 11 541 696  
Website:  
[www.geothermalcommunities.eu](http://www.geothermalcommunities.eu)  
Role: Coordinator

The project will demonstrate best available technologies in the use of geothermal energy combined with innovative energy-efficiency measures and integration of other renewable energy sources in three different pilot sites (Hungary, Slovakia and Italy).

## Invited lecturer



Mr. Balázs Bodó is the Managing Director of Geonardo Ltd. He has coordinated projects under FP5, FP6, and currently manages several projects under FP7. Previously he has worked as a proposal evaluator and project reviewer in Brussels under the FP6 and CIP programmes for several terms.

### References:

CEUBIOM – FP7  
G.A. no.: D2007 K3/540133  
Total Budget: EUR 1 341 153  
Website: [www.ceubiom.org](http://www.ceubiom.org)  
Role: Coordinator

The project intends to develop a common methodology for gathering information on biomass potential using terrestrial and earth observations. This objective will be achieved by the implementation of a systematic assessment work plan and will result in the establishment of a harmonised approach and an e-training tool for dissemination.

IMPACTMIN – FP7  
Total Budget: EUR 2 614 913  
Role: Coordinator

IMPACTMIN will develop new methods and a corresponding toolset for the environmental impact monitoring of mining operations using Earth Observation. The proposed methods will be validated at four demonstration sites corresponding to different scales and scopes.

## Why Europa Media?



We practice what we preach...

Europa Media PSC is Europe's leading training provider, having organised more than 100 trainings with over 5000 participants. EU funding experts and senior project managers of Europa Media have an outstanding track record of initiating, managing and implementing EC projects, and will be supported by guest international professionals from leading European organisations, with dozens of years of experience. The multinational composition and the profound knowledge of the training lecturers combined with a focus on practical issues and your personal needs make the FP7 – Financial reporting & audits training the answer to success.

## Details

Date: 5 November 2010

Location: Hotel Novotel Budapest Danube\*\*\*\*  
Budapest, Hungary

Price: EARLY BIRD RATE: 699\* EUR + VAT\*\*  
Standard Rate: 849 EUR + VAT\*\*

\* If application is made on or before 29 October 2010.

\*\* The VAT is 25%.

Rates include the official training material (electronic+ hard copy), plus coffee breaks and lunch. Accommodation is not included in the course price. Information on accommodation will be sent upon registration.

For more information visit our website at  
[www.eustrainingsite.com](http://www.eustrainingsite.com) or [Click here to apply now.](#)

# FP7 – FINANCIAL REPORTING & AUDITS

## APPLICATION FORM

Please use block English capitals.

Title (Dr., Mr., Ms., etc.):.....

Surname:..... First name:.....

Name of Institution or Company:.....

Field of activity of Institution or Company: .....

My organisation's partner code (PC): .....

Organisations registered in the Europa Media partner programme can benefit from a special 5% discount opportunity. Organisations sending more than 5 applicants in the calendar year of 2010 can receive further discounts as well. [How to get a PC? Don't know if your organization has a PC?](#) Further information: [http://www.eutrainingsite.com/partner\\_program.php](http://www.eutrainingsite.com/partner_program.php)

Invoicing name (max. 45 character):.....

Address(street name, number, etc.):.....

City:..... Postalcode:..... Country: .....

Other details required (VAT No, etc.): .....

Postal Address (if different from above):.....

City:..... Postalcode:..... Country: .....

E-mail:.....

Telephone (including country code):.....

Fax (including country code):.....

Other comments:.....

Date: 5 November 2010

Location: Budapest, Hungary

Hotel Novotel Budapest Danube\*\*\*\*

Price:  Early bird Rate: 699\* EUR+VAT\*\*

Standard Rate: 849 EUR+VAT\*\*

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*I have carefully read the terms and conditions mentioned in the **Disclaimer** at [www.eutrainingsite.com](http://www.eutrainingsite.com) and by sending this registration form to Europa Media hereby agree to be bound by the terms and conditions outlined therein.*

**Please fill in and forward the application form to [info@eutrainingsite.com](mailto:info@eutrainingsite.com) or fax number: +36 1 436 9038**

Upon registration applicants will receive an electronic pro-forma invoice created automatically and a confirmation letter via e-mail. (The electronic invoice will be sent once payment for the course has been received.) All accounting details will be provided on the invoice. Cancellation Policy: Should you be unable to attend, a substitute delegate is always welcome. Alternatively, should you need to cancel, we will refund the registration fee less a 15% service charge provided you notify us by e-mail or fax at least 15 business days prior to the seminar. Additional penalty fees will apply if cancellation is made less than 15 business days prior to the start of the seminar, [see cancellation policy](#). Further information: [www.eutrainingsite.com](http://www.eutrainingsite.com)